



Kingshill Church School

Privacy Information Notice for Pupils in Schools

Privacy Notice - Data Protection Act 1998

We, Kingshill Church School are a data controller for the purposes of the Data Protection Act. We collect information from you and may receive information about you from your previous school, the local authority, the Department for Education (DfE) and the Learning Records Service. We hold this personal data to:-

- Support your learning
- Monitor and report on your progress
- Provide appropriate pastoral care, and
- Assess the quality of our services.

Information about you that we hold includes your contact details, national curriculum assessment results, attendance information, any exclusion information, and personal characteristics such as your ethnic group, any special educational needs you may have and relevant medical information.

We will not give information about you to anyone outside the school without your consent unless the law and our policies allow us.

We are required by law to pass some information about you to the Department for Education (DfES). This information will, in turn, then be made available for use by the LA

We will also share information with the following:

- Scholar Pack Texting to Parents for the purposes of home-to-school communication. If you have any questions or queries relating to the privacy policy please contact scholarPack, Histon House Ltd, DeMontfort House, 7E Enterprise Way, Vale Park, Evesham, Worcestershire, WR11 1GS T: 01522 716048 or visit <http://www.scholarpack.com>.
- ScholarPack for purposes of Pupil data and records for more information contact ScholarPack, Histon House Ltd, DeMontfort House, 7E Enterprise Way, Vale Park, Evesham, Worcestershire, WR11 1GS T: 01522 716048 or visit <http://www.scholarpack.com>.
- Tapestry for the purpose of creating online learning journals and sharing them with children's parents and relatives. Privacy policy Tapestry online learning journal service, (<https://tapestryjournal.com>), which is owned and operated by The Foundation Stage Forum Ltd., (<http://eyfs.info>).

If you want to receive a copy of the information about you that we hold or share, please contact Mrs Lisa Tulodziecki, Business Manager.

If you require more information about how the LA and DfE store and use your information, then please go to the following websites:

<http://www.n-somerset.gov.uk/Education/Schools/pages/schools.aspx>
<https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>

If you are unable to access these websites, please contact the LA or DfE as follows:

- Data Management Team, People and Communities, North Somerset Council, Town Hall, Walliscote Grove Road, Weston-super-Mare, BS23 1UJ.
- Public Communications Unit, Department for Education, Sanctuary Buildings, Great Smith Street London SW1P 3BT Website: <https://www.gov.uk/government/organisations/departement-for-education>
Email: <http://www.education.gov.uk/help/contactus> Telephone: 0370 000 2288.