

MINUTES OF EMERGENCY ADMISSIONS MEETING ON 06 JANUARY 2017

Present: J. Boyd-Lee, S. Holmes, V. Franklin, G. Miles, I. Rumbelow

Apologies: N. Epps

Conflicts of Interest: None

This meeting was called in response to an in year application for a child to join the school in Year 2. The child's sister has taken the last place in Reception and unfortunately, we are unable to offer this child a place as the school is currently running at capacity and has no more resources available. The parents will be advised their child can be put on the Waiting List.

A letter is to be sent to the parent informing them of our situation as soon as possible.

ACTION: I RUMBELOW