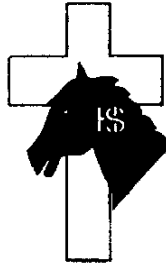


HORSINGTON CHURCH SCHOOL



MONITORING THE CURRICULUM A POLICY STATEMENT

RATIONALE

The school takes seriously the idea that its work should be kept under review. The monitoring cycle is a system of quality assurance to which all teachers are committed.

AIM

We aim to monitor the curriculum to review its effectiveness and make recommendations regarding future development.

OPERATION

1. During the year all teachers will be involved in monitoring their curriculum areas. The Leadership Team's monitoring will be in relation to Performance Management.
2. The focus of monitoring will be agreed beforehand.
3. The confidential feedback to the teacher will be oral and written.
4. A written record of the observation will be kept in the central Monitoring File with a copy kept by the monitoring and assessment coordinator.
5. General findings will be discussed and recommendations regarding future developments will be agreed upon and recorded.
6. A review of the recommendations will be conducted before the next observation or as part of Performance Management.
7. Monitoring may be carried out by:
 - an external advisor
 - visiting Headteachers
 - external moderators

Monitoring may involve any combination of the following:

- visits to a classroom
- observation of a lesson
- discussion with a teacher
- discussion with children
- reviewing

- children's work and scrutiny of books

(Monitoring by governors will be carried out in accordance with the Governor Classroom Visits Policy).

CONCLUSION

This Policy Statement has been written in accordance with the Aims of the School and has been agreed by members of staff. It forms one part of the Curricular Policies of the school and should be read alongside other relevant policy statements. It will be reviewed at regular intervals.

Summer Term:1996

Revised: April 2002

Revised: October 2006

Revised: November 2008

Reviewed: March 2013

Reviewed: February 2017