



Cheddon Fitzpaine Church School

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January 2016

Dear Parent/Carer

Year 5/6 Residential trip to Barton Hall - June 2016

Further to our earlier correspondence setting out payment dates, we are now due to pay the third interim payment for our residential trip next year.

We will need your next payment of £50.00 absolutely no later than **Friday 5th February**. You may pay either by cash or cheque, made payable to the Bath and Wells Diocesan Multi Academy Trust.

You will have your payment record for your child. This states payment already made and shows the balance still left to pay. Please return this with your payment to the Office, so that we can note this payment and adjust the outstanding balance.

The final payment of £20.00 is due by Friday 18th March and we will be sending out a further letter after half term for this payment. If you would prefer to pay the full balance of £70.00 now, that would be fine.

We have to advise you that should full payment not be received by Friday 18th March, your child's place will be subject to cancellation and the deposit and any payments made lost. This is due to guidelines from PGL who will need full payment for all children by this date. As this is an extra-curricular activity, the school is not liable to cover any costs.

Should you have any queries regarding the above, please do not hesitate to speak to me or contact the Office.

Thank you.

Yours faithfully

Mrs K Templeton
Class 5 Teacher

Mrs Goodchild
Class 4 Teacher