

Literacy Targets

Part A - Sentence structure

Part B - Punctuation

Part C - Grammatical technique

Step 1

A - I know the difference between writing and pictures

B - I can make marks that move across the page from left to right which may include some recognisable letters and words

C - I can hold a pencil correctly and copy any letters that I am unsure of using a help card

Step 2

A - I can say a simple sentence

B - I can write my first name with a capital letter.

C - I can write a simple sentence

Step 3

A - I can write correct sentences in a complete piece of writing, using capital letters, finger spaces and full stops.

B - I correctly use capital letters for the personal pronoun I at all times

C - My words are consistently in the correct order and my sentences make grammatical sense in an extended piece of writing.

Step 4

A - My simple sentences are consistently correct and I can form compound sentences using 'and' and 'but'.

B - I can use a capital letters and full stops correctly and consistently.

C - I can recognise the subject and the verb of a simple sentence.

Step 5

A - I can vary my sentence openers for my simple and compound sentences.

B - I can recognise speech marks, exclamation marks, question marks and commas

C - I can use past and present tense accurately in my writing.

Step 6

A - I can write compound sentences using a variety of coordinating conjunctions:

for, and, but, or, yet, so

B - I can use commas in lists.

C - I can use and identify articles: the, an, a

Step 7

A - I can write complex sentences using subordinating conjunctions

B - I can use speech marks and bullet points

C - I know what proper and common nouns are.

Step 8

A - I can write a variety of sentences such as statements, questions, exclamations and commands

B - I can use speech marks, exclamation marks and question marks in my writing.

C - I identify and use adjectives in my writing.

- I can use a greater range of pronouns and I am beginning to understand what subjective and objective pronouns are (I/me)

Step 9

A - I understand the main parts of a complex sentence and can manipulate the clause.

B - I am starting to use commas to mark clauses in my writing and I can use apostrophes correctly.

C - I can identify and use a range of prepositions.

- I can identify and use adverbs in my writing

Step 10

A - I can manipulate my complex sentence by adding additional clauses and embedding clauses.

B - I can use a variety of punctuation including brackets and colons.

C - I can recognise double negatives and understand its effect

- I can identify and use abstract nouns, common nouns, proper nouns and collective nouns in my writing.

Step 11

A - I can write a complex sentence and use a variety of appropriate conjunctions and introduce simple sentences to create an effect in my writing.

B - I use commas appropriately.

C - I can manipulate sentences to reflect the active or passive voice.

Step 12

A - I can use a variety of sentence types accurately to make my writing clear and add emphasis.

B - I can use a variety of punctuation appropriately including dashes and semi-colons.

C - I can identify the different variety of verbs within a sentence.

Step 13

A - I can write sophisticated sentences that employ a variety of structures.

B - I can use all forms of punctuation appropriately and accurately.

C - I can identify all grammatical features within a sentence.